INPS
Istituto Nazionale Previdenza Sociale

ATT. 1

- **First-level university masters**
- **Second-level university masters**
- **Specialist university masters**

INPS

Credit and Welfare Central Directorate (only in respect of initiatives offered by foreign Universities) Regional Directorate _____	
Address	_____ _____

Accreditation and convention proposal relating to first- and second-level university Masters and university specialist Courses for the 2015-2016 academic year.

In response to the selection notice published by this Institute, we hereby forward to you the present candidacy:

Offering subject	
Tax code	
Address	
Title of the training program offered	
Scientific field (Ministerial Decree of 4 October 2000)	
Type of course (select with an X)	○ First-level master ○ Second-level master ○ University specialist course ○ Equivalent course offered by foreign-based subject
Contacts	telephone
	e-mail

We attach hereto the Technical Card, duly filled in, so as to prove and describe possession of the minimum requirements prescribed by the Notice.

Date,

Legal representative's signature and stamp

INPS
Istituto Nazionale Previdenza Sociale

The present card, which illustrates the training project, is filled in by referring to the minimum requirements for the accreditation of first- and second-level masters or specialist university courses, as prescribed by the Notice published on the institutional website

Offering subjects (specify the category referred to in article 3 of the Notice which is applicable)	
Title and level of the Master	
Title of the specialist university course	
Scientific field (referred to in Ministerial Decree of 04 October 2000)	
Maximum number of places for which funding is requested	
Duration (specify dates of commencement and conclusion of the master)	
Training hours provided and their apportionment (specify the number of hours per educational activity and, unless an online University, the number of classroom lectures; provide information on the orientation module)	
Objective of the Master/Specialist course	
Issues dealt with	
Educational plan setting out the hours of	

lessons	
Occupational prospects	
Method of implementation of the educational activity (tools and methodologies)	
Title of the Master/Specialist course undertaken in the previous 3 editions (article 4 of the Notice - *specify, moreover, the academic years in which they have been undertaken, the number of participants, the number of graduates, if already concluded, and whether they have been provided pursuant to an agreement with the Institute)*	
Internship/Apprenticeship *(Specify the duration, the company, the professional offices or the Public Administrations where the students are going to carry out the apprenticeship or the indemnity paid for each type)*	
Number of students participating in the last edition of the Master/Specialist course	
Number of students who have obtained the qualification in the last, finalized edition of the Master/Course offered or of a *Master/Course dealing with issues within the same field, number of apprenticeships undertaken at professional studies and number of apprenticeships undertaken at Public Administrations*	
Maximum number of participants in the Master or the Specialist course (article 4.7 of the Notice)	

Placement actions pursuant to the last edition of the Master/Specialist course (*describe the actions promoted and list the supporting documentation produced)*	
Requirements demanded from the students for participation in the selection	
Method of selection of participants (tools and methodology)	
Educational Director/Coordinator (name, declaration of prior experience and position currently held)	
Teaching staff (names, accumulated experience, position currently held, relationship with the proposing subject)	
Educational office and instrumental equipment *(with the exclusion of Online Universities)* referred to article 8 of the notice	
Attendance register (*specify method of ascertaining attendance)*	
Description of Customer Satisfaction models (article 20 of the Notice)	
Publication of the CV's (specify	

if compliance with the obligation set out in article 21 of the Notice has been duly made)	
Final placement activities (*describe the actions promoted in the preceding years with regard to the course offered or issues dealt with in the same field)*	
Promotion activities (modalities and tools)	
Cost of the Master/Course (article 19 of the Notice – specify the overall cost and, if of multi-year duration, the cost per year of course; specify whether, and if so to which extent, possible other taxes are applicable and whether they are included in the cost).	
Attendance cost for private individuals	

Whatever is set out here above represents a declaration and corresponds to what is set out in the Proposing Subject's acts and to expressions of will concerning actualized activities that are preparatory to the activation of the offered training program.

Date,

Legal representative's signature and stamp